

CHILD CARE INCLEMENT WEATHER & EMERGENCY PROCEDURES 2019-2020 School Year (Updated September 4, 2019)

PARENTS... The following is our best effort at providing guidelines for inclement weather. Please remember that we cannot predict every scenario. Our priority is to care for your children to the extent possible without risking their safety or that of our staff.

1. SCHOOLS OPEN LATE DUE TO WEATHER:

- **Before & After School Enrichment Sites** - If schools open late, all sites will open at 8:00 a.m. Children who are enrolled in Before Only or Before & After (including Part-Time) may attend. Children who are enrolled in After Only may not attend unless space permits and you can add an extra day of care (form and payment required on site on the day).
 1. If the delayed opening is changed to a full day closing and it is **before** 8:00 a.m., follow procedures in #3 below.
 2. If the delayed opening is changed to a full day closing and it is **after** 8:00 a.m., with children and staff already at all schools, the Director will call all parents and request all children to be picked up by noon or within 2 hours if conditions are hazardous.
- **Downtown Y**
 1. If schools open **late**, the **Early Learning Center** will open at 6:30 a.m.
- **Green Valley Branch - Early Learning Center**
 1. If schools open **1 hr late**, the **ELC** will open at 8:00 a.m.
 2. If schools open **2 hrs late**, the **ELC** will open at 8:00 a.m.

2. SCHOOLS CLOSE EARLY DUE TO WEATHER:

- **Before & After School Enrichment program**- Depending on the color code that FCPS announces our program may or may not be able to operate. If they are under code red or yellow our program will not open. If they are under code green, orange or blue our staff will be at the school sites when the children are dismissed. Please check our website for information about our status (www.frederickymca.org).
Children who are enrolled in After Only or Before & After (including Part-Time) may attend. Children who are enrolled in Before Only may not attend.

Partial Closings – when only some schools in the county are closed, the YMCA will NOT operate in those closed schools for any part of that day.
- **Downtown Y**
 1. **Early Learning Center**- will remain open until further notice.

***All Sites** will remain open until the normal closing time (6:30 p.m.) unless conditions become extremely hazardous, in which case parents will be called and asked to pick up children within 2 hours.

3. SCHOOLS ARE CLOSED ALL DAY DUE TO WEATHER:

If an announcement for school closing is made in the morning before school starts and the YMCA decides to open:

- **Before & After School Enrichment program** will operate at designated weather sites (see below) opening at 8:00 a.m. Admission to these sites is limited to children who are already enrolled in the programs, but is on a first come, first served basis – space may be limited!

BEFORE & AFTER SCHOOL ENRICHMENT DESIGNATED WEATHER SITES (Capacity):

Downtown Y (at the Warehouse) (30)
Green Valley Elementary (60)
North Frederick Elementary (60)
Orchard Grove Elementary (30)

IMPORTANT REMINDERS for FULL DAY SNOW CLOSINGS:

- Bring children to **designated** sites only, starting at 8:00 a.m.
- Send a lunch with your child(ren)
- Snack will be provided for all children.
- Send appropriate clothing for indoor and possibly outdoor play.
- Ensure that children's names are on all belongings.
- Be prepared to give emergency contact numbers for yourself and two additional people.

FEES FOR B.A.S.E. ON INCLEMENT WEATHER DAYS:

1. There is no extra charge for LATE OPENING or EARLY CLOSING days.
2. There is an extra charge of \$35 per child per day.
3. If you are on bank/credit card draft, your draft will be adjusted to cover these fees.
4. If you are a semi-monthly non-draft, please include the snow day fees with your next payment submitted to the main YMCA.
5. Payments of any type, including cash or checks, will NOT be accepted at the snow site.
6. Families receiving YMCA scholarship assistance are responsible for 100%.
7. Families receiving Purchase of Care assistance are responsible for 50%.
8. There are no tuition refunds for days on which schools are closed or on days when Child Care must close due to hazardous weather.
9. Late fees will be charged for late pick up after 6:30 p.m., according to YMCA policy.

- **Downtown Y Early Learning Center** will open at 6:30 a.m.
- **Green Valley Branch Early Learning Center** will open at 8:00 a.m.

4. SCHOOLS WERE ALREADY SCHEDULED TO BE CLOSED FOR NON-WEATHER RELATED REASONS:

- **Before & After School Enrichment program**-On scheduled school closing days (i.e. Fair Day, Presidents Day, Teacher Work Days, etc.), we operate at selected sites (referred to as "Full Day Sites"), which may be different from the "Weather Sites" listed above, and attendance is by pre-registration only. If inclement weather occurs on one of those days, we will operate at the Full Day sites and only the children who are pre-registered for the day may attend. Please check notifications below to see if the B.A.S.E. Full Day sites will operate based on weather conditions.

NOTIFICATIONS:

Please use the following sources for announcements regarding **Frederick County (MD) school closings, delayed openings, or early closings:**

- Radio Stations: WFMD (930 AM) & WFRE (99.9), WAFY (Key 103)
- Channel 18 - Frederick County Public Schools

Check the following for **status on YMCA programs:**

- YMCA Hotline: 301-696-YMCA (301-696-9622)
- YMCA Website: www.frederickymca.org
- Green Valley Branch: 301-607-6258 and wait for recording.

Thank you for taking the time to read and follow these procedures!